**MINUTES TO THE MEETING OF HARTFIELD PARISH COUNCIL FINANCE COMMITTEE, HELD ON MONDAY 28th NOVEMBER 2022 AT 7pm at Goods Yard House**

**Present: Cllrs R Eastwood (Chair) J Smith and R Shaw.**

**Absent:** **Cllrs G Horner and C Bourne.**

**In attendance: Mrs E Fulham (Clerk)**

1. To accept apologies for absence

Cllr Horner.

1. To record Members’ Declarations of Interest in matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

To approve Minutes of previous Finance Committee meeting.  
**Unanimously approved as a true record.**

1. To report on Matters Arising from the previous Finance Committee meeting.  
   None.
2. To review account  
   The report had been circulated prior to the meeting.

There were no queries.

1. To report on ear marked and general reserve.

The report had been circulated prior to the meeting.

There were no queries.

A movement was agreed for the CIL monies to be formally approved by a Full Parish Council Meeting.

To receive bank reconciliation.

The report and statement were duly signed for the savings account and the current account by the Chair.

1. To review risk assessment.

The report had been circulated prior to the meeting and the updated version noting the inflationary risks was accepted.

1. To review banking arrangements.  
   The CIL monies had taken funds over the banking guarantee level. The Committee agreed the Clerk would move some of the CIL funds to the Barclays Saver Account to balance this risk and further investigation into capital funds / investment accounts would be reviewed at a future date.
2. To review budget proposal for 2023/24 and precept proposal for 2023/24

A draft budget and precept request had been circulated. Some amendments were noted at the meeting with some increases to utilities and elections and decreases to grants. It was agreed rather than set a deficit budget that a balanced budget with a 5% increase in the precept would be recommended and that capital and project expenditure could be paid for from reserves and CIL monies and no precepted money once plans were finalised. The warm hub costs would be funded from the Grants budget. The Clerk would circulate a final budget proposal to the Council for consideration at the next meeting.

1. Matters for reporting and inclusion in future agenda.

None.

Meeting closed at 7:55pm