**MINUTES TO THE MEETING OF HARTFIELD PARISH COUNCIL FINANCE COMMITTEE, HELD ON MONDAY 25th SEPTEMBER 2023 AT 7:30pm at Goods Yard House**

**Present: Cllrs R Eastwood (Chair), Horner, J Smith.**

**Absent:** **None.**

**In attendance: Mrs E Fulham (Clerk)**

1. To accept apologies for absence.
None.
2. To record Members’ Declarations of Interest in matters to be discussed.
The Chair reminded Cllrs to declare when necessary.
3. To approve Minutes of previous Finance Committee meeting.
**Unanimously approved as a true record.**
4. To report on Matters Arising from the previous Finance Committee meeting.
The rent arrears previously noted had now been cleared.
5. To review account (half year)

To report on ear marked and general reserve.
The reserves were noted. The reserves would be examined at the strategy meeting against projects planned.
The Clerk was asked to revert to the Committee on the flat income line.
The asset register was duly accepted as circulated.

1. To receive bank reconciliation.
This item was deferred to the Parish Council meeting.
2. To review risk assessment.
The report had been circulated prior to the meeting and was duly accepted with an amendment to the tree risk. It was agreed to keep the covid risk.
3. Matters for reporting and inclusion in future agenda.

The Strategy Meeting will be combined with the Finance Meeting in November.
The insurance long term agreement was noted and the Clerk would continue to chase the insurers to see if an early exit could be progressed to allow the Council to move to Zurich as agreed at the Parish Council meeting in September.

Date of next meeting – 20th November 2023

Meeting closed at 8:15pm