**MINUTES TO THE MEETING OF HARTFIELD PARISH COUNCIL FINANCE COMMITTEE, HELD ON MONDAY 13th MARCH 2023 AT 7:30pm at Goods Yard House**

**Present: Cllrs R Eastwood (Chair), Horner, J Smith and R Shaw.**

**Absent:** **None.**

**In attendance: Mrs E Fulham (Clerk)**

1. To accept apologies for absence.  
   None.
2. To record Members’ Declarations of Interest in matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To approve Minutes of previous Finance Committee meeting.  
   **Unanimously approved as a true record.**
2. To report on Matters Arising from the previous Finance Committee meeting.  
   None.
3. To review account.  
   The account was running to budget and the CIL difference was noted.   
   There were no questions.   
   A problem with rent arrears was noted.   
   The Clerk would write to the tenant again and progress the next action pending that.
4. To report on ear marked and general reserve.

The reserves were noted.  
CIL monies would be earmarked accordingly before the end of the financial year.

1. To receive bank reconciliation.  
   The report and statement were duly signed for the current account by the Chair.
2. To review risk assessment.  
   The report had been circulated prior to the meeting and the updated version noting the terrorism risks was accepted. The Chair would amend for emergency issues like snow storms etc.
3. Matters for reporting and inclusion in future agenda.  
   The date of 19th June for the next meeting was not possible for the Clerk to attend so it was agreed that the meeting would be moved to the following week and would be held before the Town Croft Committee meeting.

Meeting closed at 8pm