

Clerk to the Council: Emma Fulham

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22nd April 2021

To: The Councillors of Hartfield Parish Council

You are required to attend the Annual Parish Council Meeting of Hartfield Parish Council to be held on Monday 3rd May 2021 7.30pm due to Covid-19 this will be a virtual meeting

There will be a period of fifteen minutes for questions from members of the public and for reports from County and District Councillors if supplied to be noted.

Emma Fulham is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: May 3, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87157475794?pwd=M1E4NXpxUTIrMi9zblB5cnBGekxhUT09>  
  
Meeting ID: 871 5747 5794

Passcode: 281888

**The AGENDA is as follows**:

1. To appoint Chairman 2021/22
2. Receive Declaration of Acceptance of Office from Chairman
3. Election of Vice Chairman for year 2021/22
4. To accept apologies for absence.
5. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
6. To Approve Minutes from Parish Council meeting held on 12th April 2021.

1. Matters Arising.
2. Appointment of Committees and Representatives to other Authorised Bodies
3. To approve the following Council documents:
4. Council Standing Orders.
5. Council Financial Regulations.
6. Code of Conduct.
7. Council published policies.
8. Correspondence.
9. Finance
10. To approve regular payment schedule and direct debits.
11. To approve signatories and banking arrangements for 2021/22.
12. To accept the account summary.
13. To approve expenditure as itemised on the schedule.
14. To review update on the neighbourhood plan.
15. To ratify delegated decisions since 12th April 2021 as follows:

**Planning Decisions:**

Application No. WD/2021/0608/F   
Location: THE CHESTNUTS, EDENBRIDGE ROAD, HARTFIELD, TN7 4JG   
Description: NEW ADDITIONAL SELF BUILD DWELLING

The Parish Council supports the application subject to neighbour’s representations.

Application No. WD/2021/0640/F

Location: WAYSIDE, GALLIPOT HILL, HARTFIELD, TN7 4AN

Description: LOFT CONVERSION INCLUDING CONSTRUCTION OF A REAR DORMER AND SIDE ROOF EXTENSION

The Parish Council supports the application subject to neighbour’s representations.

Application No. WD/2021/0318/F

Location: ROWAN FARM, COTCHFORD HILL, CHUCK HATCH, HARTFIELD, TN7 4EX

Description: CHANGE OF USE OF LAND TO RESIDENTIAL WITH THE CONVERSION AND RAISING OF THE ROOF OF THE EXISTING CHICKEN SHED TO ARTISTS STUDIO

The Parish Council supports the application subject to neighbour’s representations.

1. To confirm meeting arrangements if an update is available
2. Items for Reporting or Inclusion in Future Agendas.

**Dates of Next Meetings:**

TBC.