

Clerk to the Council: Emma Fulham

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15th September 2023

**To: Parish Councillors on the Finance Committee**

You are required to attend a Parish Council Meeting of Hartfield Parish Council Finance Committee to be held on 25th September 2023 at 7:30pm at Goods Yard House.

The AGENDA is as follows:-

1. To accept apologies for absence
2. To record Members’ Declarations of Interest in matters to be discussed.
3. To approve Minutes of previous Finance Committee meeting
4. To report on Matters Arising from the previous Finance Committee meeting
5. To review account (half year)
6. To report on ear marked and general reserve.
7. To receive bank reconciliation.
8. To review risk assessment
9. Matters for reporting and inclusion in future agenda.

Date of next meeting – 20th November 2023