

Clerk to the Council: Emma Fulham

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3rd June 2024.

**To: Parish Councillors on the Finance Committee**

You are required to attend a Parish Council Meeting of Hartfield Parish Council Finance Committee to be held on 10th June 2024 at 7pm at Goods Yard House.

The AGENDA is as follows:-

1. To appoint Chairman
2. To appoint Vice Chair
3. To accept apologies for absence.
4. To record Members’ Declarations of Interest in matters to be discussed.
5. To approve Minutes of previous Finance Committee meeting.
6. To report on Matters Arising from the previous Finance Committee meeting.
7. To report on ear marked and general reserve.
8. To receive bank reconciliation.
9. To confirm audit arrangements for 2024/25
10. To review grant list for 2024
11. Matters for reporting and inclusion in future agenda.

Date of next meeting – TBC