

Clerk to the Council: Emma Fulham

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27th August 2024

**To: Parish Councillors on the Finance Committee**

You are required to attend a Parish Council Meeting of Hartfield Parish Council Finance Committee to be held on 9th September 2024 at 7:30pm at Goods Yard House.

The AGENDA is as follows:-

1. To accept apologies for absence
2. To record Members’ Declarations of Interest in matters to be discussed.
3. To approve Minutes of previous Finance Committee meeting
4. To report on Matters Arising from the previous Finance Committee meeting
5. To review mid year to date and budget.
6. To report on ear marked and general reserve.
7. To consider strategy for 2024/25 and budget setting.
8. To receive bank reconciliation.
9. To review risk assessment.
10. To review banking arrangements.
11. Matters for reporting and inclusion in future agenda.

Date of next meeting – 11th November 2024