

Clerk to the Council: Emma Fulham

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28th October 2024

**To: Parish Councillors on the Finance Committee**

You are required to attend a Parish Council Meeting of Hartfield Parish Council Finance Committee to be held on 11th November 2024 at 7:30pm at Goods Yard House.

The AGENDA is as follows:-

1. To accept apologies for absence
2. To record Members’ Declarations of Interest in matters to be discussed.
3. To approve Minutes of previous Finance Committee meeting
4. To report on Matters Arising from the previous Finance Committee meeting
5. To accept internal audit report.
6. To review budget 25/26 and precept proposal.
7. To report on ear marked and general reserve.
8. To receive bank reconciliation.
9. To review risk assessment.
10. Matters for reporting and inclusion in future agenda.

Date of next meeting – 10th February 2025