**MINUTES TO THE MEETING OF HARTFIELD PARISH COUNCIL FINANCE COMMITTEE, HELD ON MONDAY 9th SEPTEMBER 2024 AT 7:30pm at Goods Yard House**

**Present: Cllrs Horner (Chair), Colenutt, Reed, Nathan, Sanders, Burnett-Dick, Norman and J Smith.**

**Absent:** **None.**

**In attendance: Mrs E Fulham (Clerk)**

1. To accept apologies for absence.

None.

1. To record Members’ Declarations of Interest in matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To approve Minutes of previous Finance Committee meeting.

**Unanimously approved as a true record.**

1. To approve Minutes of previous Finance Committee meeting.

This item was deferred.

1. To report on Matters Arising from the previous Finance Committee meeting

The Chair asked for an update on the CCLA application. The Clerk confirmed the matter had been finalised and the deposit would be made this week to commence the fund.

1. To review mid-year to date and budget.

This report had been circulated. The Clerk outlined the main points of interest.

1. To report on ear marked and general reserve.

The report had been circulated and the CIL funds were outlined.   
**The Clerk would provide a breakdown on the CIL reserves before the next budget setting process.**

1. To consider strategy for 2024/25 and budget setting.

**The Council agreed to review the following lines with further investigation on costs:**

* **Bus shelter**
* **Roof at Goods Yard House**
* **Village Gateway signs**
* **Churchyard Holtye**
* **Noticeboards at the memorial garden and Colemans Hatch.**
* **Weekend parking sign / other alternatives.**

1. To receive bank reconciliation.

This had been approved at the Council meeting.

1. To review risk assessment.  
     
   **This was duly accepted.**
2. To review banking arrangements.  
     
   **The Committee agreed no changes required.**
3. Matters for reporting and inclusion in future agenda.

* Budget and precept setting.
* Cllr Colenutt reported the strimmer would need replacing. The Committee agreed this was essential for the hardworking volunteers and delegated this purchase to Cllr Colenutt up to a value of £500.

Date of next meeting – 11th November 2024

Meeting closed at 8:55pm.