

Clerk to the Council: Emma Fulham

Goods Yard House

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**Minutes to the Parish Council Meeting held in Goods Yard House at 7:30pm on 1st September 2025.**

Present: Cllrs Smith (JS)(Chair), Norman (PN), Nathan (RN), Colenutt (MC), McNally (MM), Hutcheson, and Sanders (JS).

Absent: Cllrs Horner (GH), Reed (NR) and Crosby (KC).

In Attendance: Emma Fulham Clerk to the Council.

Public: There were no members of the public present for the meeting.

**Public Meeting:**

There were no questions from the public.

**Reports from District and County Councillors.**

No reports had been provided.

No apologies had been received.

***Parish Council Meeting commenced at 7:30pm***

***There was a minutes silence held in respect for the passing of Jim Lusted previous Chair of the Parish Council prior to the meeting.***

There was no member of the public present for the main meeting.

1. To accept apologies for absence.

Cllrs Horner and Reed.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 7th July 2025.

**Unanimously resolved and signed as a true record.**

1. Matters Arising.

None.

1. To consider co-option to the Council.

**This was deferred to the next meeting.**

1. Correspondence.

The list had been circulated.

The Clerk reported on the insurance renewal.

**The Council resolved to agree the renewal quotes via email and ratify the decision at the next meeting.**

The Clerk reported on WDC Neighbourhood Plan update.

**The Council resolved to not progress this until the local plan had progressed.**

**The Council accepted the final external audit report as circulated.**

1. To discuss Honey Run profit use for 2025/26 and funding strategy.   
   Cllr Smith reported on past funding and updated the Council on numbers for 2025 and asked for volunteers for the event.

The event would be held on 16th November in 2025.

**Cllr Smith asked for support for a split in this year’s profits to the Church Youth Group, Scouts, School etc which was unanimously supported. Once the profit for the year was confirmed the exact amounts could be agreed at a future meeting.**

1. Finance
2. To approve bank reconciliation - **Unanimously resolved to defer this item.**
3. To accept the account summary 2025/26 - **Unanimously resolved to accept the summary.**
4. To approve expenditure as itemised on the schedule. **Unanimously resolved to accept the list totalling £11319.30.**
5. To ratify Committee Minutes
6. Planning – **Unanimously ratified.**
7. To consider arrangements for a strategy meeting / business plan development - date TBC Autumn 2025.

The Clerk suggested a meeting was held informally between Cllrs to review the assets and future planning outside of a formal meeting to get ideas for costings for review to decide budget priorities going forward for 2025/26 and beyond.

**The Council resolved to hold this informal meeting from 9:30am meeting at Goods Yard House** **on 18th October.**

1. To consider community awards scheme.

The Clerk suggested a community awards scheme for up to 5 members of the community who contribute to the parish to be presented at the next Annual meeting.

**The Council resolved to accept the proposal and to budget for this in 2026/26 and agree details of the scheme at a future meeting.**

1. To consider clock costs / options.

Cllr Colenutt reported on the complications of repairing the current clock.

**The Council resolved unanimously to investigate a replacement clock with solar powering. Costs would be confirmed at a future meeting.**

1. To consider fence quote – playground.

**The Council resolved with one abstention (Cllr Smith) to accept the quote for £6467.22 plus VAT from Woodsmith. This maintenance work would be paid from the general reserve.**

1. To consider Fete Committee future planning.

Cllr Norman reported on lack of possible future leadership for the Fete Committee. The Council did consider the possible implications and the Council concluded it was a matter for the Fete Committee to decide how the future looked and it would perhaps evolve into something different in the future unless a volunteer was found to lead it.

1. To consider payroll outsourcing.

The Clerk reported on the Mulberry and Co costs.

**The Council resolved to accept the proposal and costs and to outsource to Mulberry and Co.**

1. Items for Reporting or Inclusion in Future Agendas.

**For Reporting:**

The Colestock crossroads highways sign has completely fallen down – **The Clerk would report this to ESCC.**

**For Inclusion:**

Jim Lusted possible memorial.

**Dates of Next Meetings:**

6th October 2025.

The meeting closed at 8:45pm