

**MINUTES TO THE MEETING OF HARTFIELD PARISH COUNCIL FINANCE COMMITTEE,  
HELD ON MONDAY 9<sup>th</sup> SEPTEMBER 2019 AT 9:30am in the PAVILION.**

**Present:** Cllr R Eastwood (Chair), Cllr B Maude and Cllr J Smith.

**Absent:** Cllr C Burnet-Dick, Cllr J Sanders, Cllr G Horner and Cllr A Emery.

**In attendance:** Mrs E Fulham (Clerk)

1. To accept apologies for absence

**Cllr C Burnet-Dick, Cllr J Sanders, Cllr G Horner and Cllr A Emery.**

2. To record Members' Declarations of Interest in matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

3. To approve Minutes of previous Finance Committee meeting.

**Unanimously approved and signed as a true record.**

4. To report on Matters Arising from the previous Finance Committee meeting.

None.

5. To report on account 2019/20.

The report had been circulated prior to the meeting.

The known overspends and building costs were highlighted.

The CIL income was noted.

6. To report on ear marked and general reserve.

This report had been circulated prior to the meeting. No changes were agreed at the meeting.

**It was agreed to review this in November when expenditure on Goods Yard House was more clearly known and the quotes for the playground were finalised.**

7. To consider mid year and year end position.

This report had been circulated.

The likely year end position was outlined although there were still some variables with Goods Yard House so this could not be finalised at this point.

8. To receive bank reconciliation.

**Duly received and signed off by the Chair.**

9. To Review risk assessment.

The risk assessment had been circulated and was agreed.

The Committee confirmed the position of reserves could be utilised for cash flow for the Goods Yard project as with the original project. This was duly noted as a financial risk during the project.

The Clerk reported on the final negotiations with the Loss Adjuster.

There were some additional audit requirements due to the large project the Clerk would take advice and report back in due course.

10. Matters for reporting and inclusion in future agenda – budget / precept

Date of next meeting – 11<sup>th</sup> November 2019

Meeting closed at 8:45pm